

The Paden City Library Board of Trustees met for their regular monthly meeting on Monday, January 20, 2025. President Joanna Casto convened the meeting, joined by Margaret Sine, Tim Hizer, Rick Bertozzi, Barbara Slider, and library director Danielle Ice-Davis.

The secretary read the minutes of the November meeting and also the special meeting in December. Motion to approve both was offered by Margaret Sine and seconded by Tim Hizer, and passed.

Barbara Slider moved to approve the monthly financial report. After a second by Margaret Sine, that motion also passed.

Library director's report: Programs that are on hold while construction work is being done will be restarted at completion of the work. Also, the director made available a statement of the FY 24/25 Budget vs the 6 months of July-December 2024, and the few overages seen thus far.

Old business: Work by Dave Hunt on the new ADA public restroom and employee restroom has progressed well, a statement that was corroborated by members Hizer and Bertozzi. The director displayed the new contract and offered copies. According to Mr. Hunt, the work should be completed in about a week, at which time payment will be made for the balance of his charges.

New business: Ms. Ice-Davis indicated a desire to access another period of QuickBooks Live Accounting Help, at \$50 a month, which was willingly agreed to. She reported that the current copier machine, probably about 15 years old, is starting to operate poorly, and she asked for guidance. It was agreed that she will investigate different kinds of replacement options and report back to the board. A request from PCHS to purchase an ad on planned T-shirts was also tabled until more information is obtained.

The director shared rising costs in library telephone service, which is split between AT&T (long distance) and Frontier (local). No action was taken to change any service, as the increases were not seen as significant.

Updates to the policy manual currently due will be handled in coming meetings. The director expressed a desire to return the former format of the manual, which the board consented to.

Margaret Sine asked the director to publicize the names of library donors once or twice a year as one way to bring our valuable donorship to the public's attention.

The next meeting will be on Monday, February 17, 2025.

Meeting adjourned.

Barbara Slider, Secretary